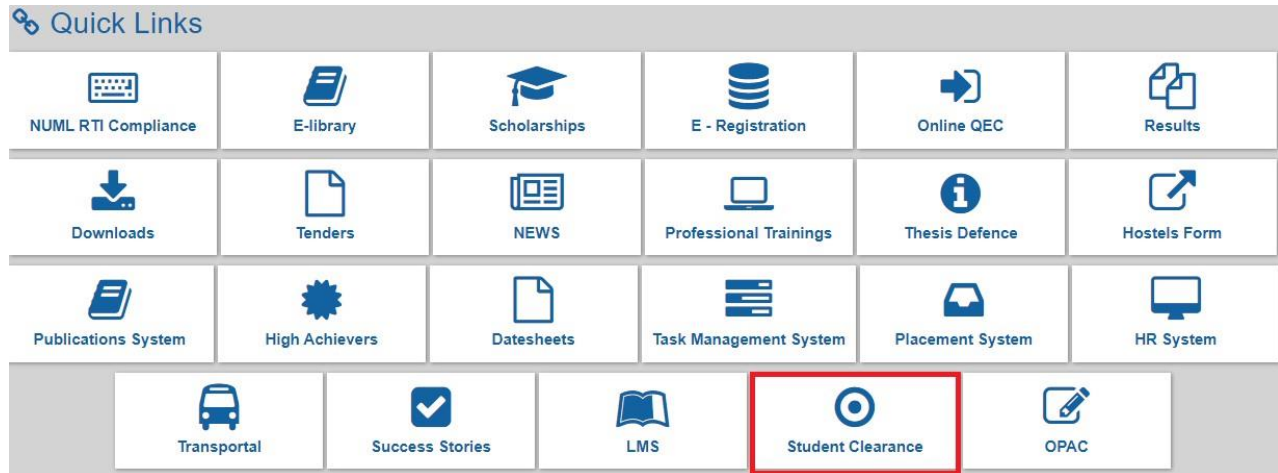


NUML Student Clearance Portal

Student Guide

1. Main Page

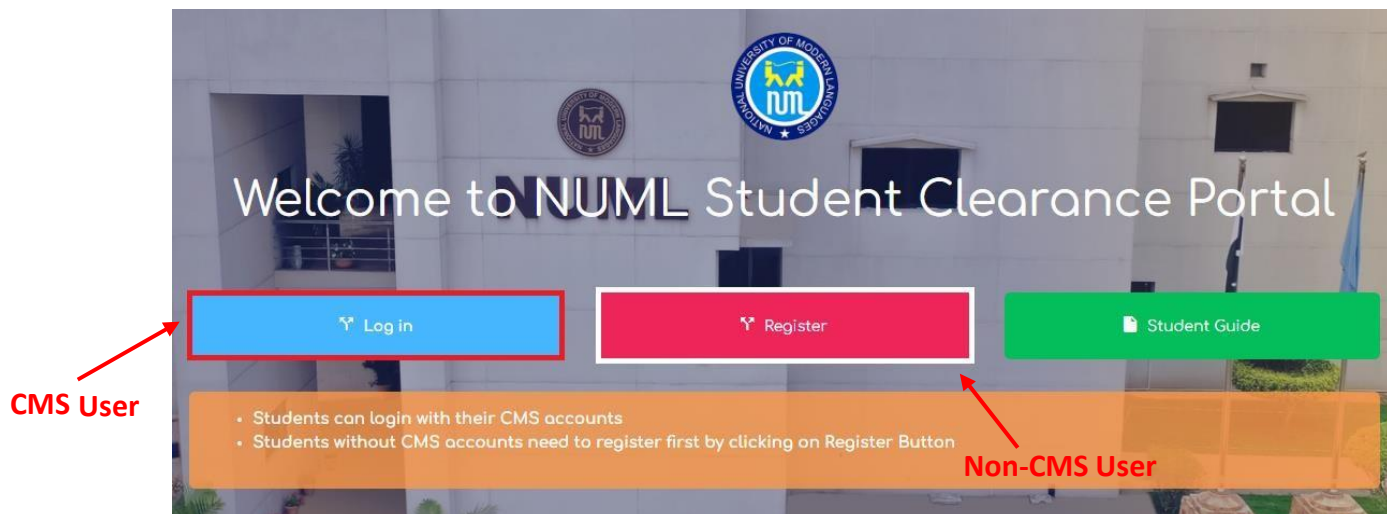
Go to NUML main website numl.edu.pk



2. NUML Student Clearance Portal

Before sign up or signing in first identify your user type. There are two type of users on NUML Student Clearance Portal

- CMS Users
- Non-CMS Users



CMS User: Don't have to register. They will use their Student Portal credentials to Sign in on the system.


Non-CMS User: Check the Registration procedure below.

3. Register:

Click on Register button. Fill your registration form add your profile picture then press Submit button.


Please provide your valid/active email address because you will receive

- Activation email on the provided email &
- In case you forgot your password then the password will be sent to you on provided email address (Non-CMS users only)




SIGNUP (Non-CMS Student Only)

ⓘ This Signup form is only for Non CMS Students. Please make sure you are a Non CMS Student before filling this form.

Registration/Roll No*	First Name*	Campus*	Faculty*
<input type="text" value="REGISTRATION/ROLL NO"/>	<input type="text" value="First Name"/>	<input type="text" value="--Please Select--"/>	<input type="text" value="--Please Select--"/>
Last Name*	Father Name*	Department*	Degree Level*
<input type="text" value="Last Name"/>	<input type="text" value="Father Name"/>	<input type="text" value="--Please Select--"/>	<input type="text" value="--Please Select--"/>
Gender*	CNIC*	Program*	
<input type="text" value="Select"/>	<input type="text" value="00000-0000000-0"/>	<input type="text" value="--Please Select--"/>	
Phone No*	Mobile No*		
<input type="text" value="92-00000000000"/>	<input type="text" value="0300-0000000"/>		
Email Address*	Password*		
<input type="text" value="Email Address"/>	<input type="text" value="Password"/>		
Present Address*	Permanent Address*		
<input type="text"/>	<input type="text"/>		
Profile Picture*			
<div><p>Drag and drop a file here or click</p><ul style="list-style-type: none">• Image size not be greater than 2MB. To reduce image file size please Click Here.• Only PNG/JPG/JPEG image is allowed</div>			

Submit

Registration Verification: After creating the account you will receive activation email on the provided email address. Click on the activation link to activate the account. Without account activation you can't Login.



Log In

Congratulation! Your Account has been created successfully.
An email has been sent to you with Profile Activation Link.

☒ Student
 ☐ Admin

Username

Password

SIGN IN


[Signup](#) | [Forgot Password?](#)

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Open your Email click on the activation link and then Login on the system.

Inbox	"NUML-Student-Clearance-Portal" <no-reply@numl.edu.pk>
"NUML-Student-Clearance-Portal" <no-reply@numl.edu.pk> Registration Verification - NUML ... 24/02/2023 Hello Test, Your registration for the NUML Stud...	<p>Registration Verification - NUML Student Clearance Portal</p> <p>Hello</p> <p>Your registration for the NUML Student Clearance Portal has been Completed as Student. Please click on the following NUML Student Clearance Portal Profile activation link to activate your account.</p> <p>-----</p> <p>http://192.168.1.100:8080/verify/email?key=eyJpdil6lm1FbUg0ZURGaDgxcExrb2dRRFBuc1E9PSIsInZhbHVlIjoieYk1VQ</p> <p>-----</p> <p>Please be sure to copy the entire link into your browser.</p> <p>Thanks</p> <p>NUML Student Clearance Portal</p>

In case Activation email was not received or the account was not activated using the link you can resend the activation email by signing in on the system





Log In

Your NUML Student Clearance Portal Account has not been activated yet. An Activation link has already been sent on your E-mail OR Click the Resend E-mail button for a new activation link.

[Resend Email](#)

☒ Student ☐ Admin

Username 


Password 

SIGN IN

[Signup](#) | [Forgot Password?](#)

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By clicking the **Resend Email** button you will receive success message on your screen. Now open your Email click on the activation link and Sign in.




Log In

An email has been sent to your registered email address with Profile Activation Link and instructions.

☒ Student ☐ Admin

Username 

Password 

SIGN IN


[Signup](#) | [Forgot Password?](#)

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4. Sign-In:


CMS User: Use your Student portal credentials to Sign In.


Non-CMS User: Enter your email and Password to Sign In.



Log In

☒ Student ☐ Admin

⇒ Username 

⇒ Password 

SIGN IN

[Signup](#) | [Forgot Password?](#)

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5. Student Clearance Application

After Login you have Clearance Application form button on your screen.

Name:	Campus: Islamabad (Main Campus)	Clearance Application Form
User Type: Non-CMS User	Faculty: FE & CS	
Reg #:	Department: Computer Sciences	
	Program: BS-CS (Afternoon)	
	Degree: BS/BSc/BE/B.Ed/B.Com	

Please click on the button to start filling the clearance application form.

I Mr/ Miss/ Mrs _____ S/D/o _____

am a student of BS - CS (Afternoon)

From* to*

and am leaving the University w.e.f

Please issue me clearance if there is nothing outstanding against me.

Registration No:* CNIC (Front):* No file chosen
(File format .jpg, .jpeg and .png are allowed)

CNIC (Back):* No file chosen No file chosen
(File format .jpg, .jpeg and .png are allowed)

1st Semester Paid Fee Slip:* No file chosen No file chosen
(File format .jpg, .jpeg, .png and .pdf are allowed)

NOC: No file chosen No file chosen
(File format .jpg, .jpeg and .png are allowed)

Curriculum Vitae:* No file chosen
(Only pdf File format is allowed)

Migration Certificate: No file chosen
(File format .jpg, .jpeg and .png are allowed)

☐ I hereby declared that the above information is correct to the best of my knowledge and nothing has been altered or concealed. Relevant documents have been verified before uploading.

Soon you press the Submit button success message will be visible on your screen. And you will also receive email on your registered email address.

Student Clearance Application

Student Clearance Application Form

CLEARANCE FORM HAS BEEN SUBMITTED SUCCESSFULLY.

Your NUML Clearance Application have been submitted with the following details, Please be patient Our team members are working on it.

I Mr/ Miss/ Mrs _____ S/D/o _____

am a student of BS - CS (Afternoon)

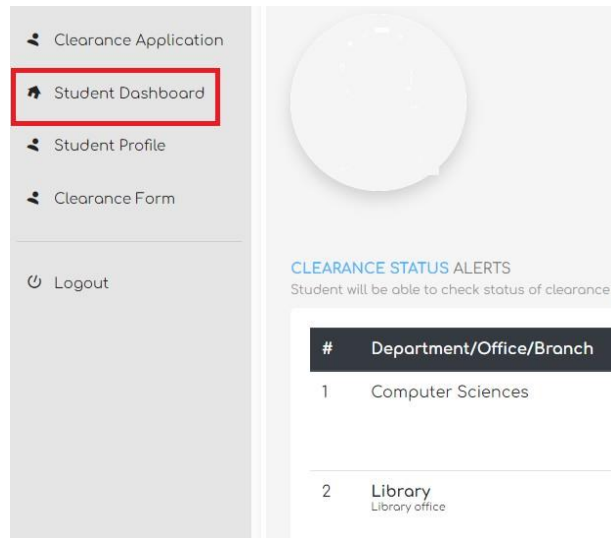
From 03 - Feb - to 11 - Feb -

and am leaving the University w.e.f 11 - Mar - 2023

Please issue me clearance if there is nothing outstanding against me.

6. Student Dashboard

Keep checking the status column on your student dashboard. It will change from pending to approve when the department or office approves your application.



Also keep watching the **Remarks/Action pending** column on your student dashboard page. In case your application is pending for long time this will help you to understand why your application is still pending.

CLEARANCE STATUS ALERTS Student will be able to check status of clearance process.			
#	Department/Office/Branch	Remarks/ Action Pending	Attachments Status

7. Print Clearance Form

On your student dashboard when the status of the department and offices changes from pending to Approved. Then **Print clearance form** button will be visible on your Student dashboard page.

Campus: Islamabad (Main Campus) Faculty: FE & CS Department: Computer Sciences Program: BS-CS (Morning) Degree: BS/BSc/BE/B.Ed/B.Com Session: BS-CS(M)-SPR2022	<div>Print Clearance Report</div>
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Click on the button to print your Approved clearance form and bring this to university for final signature.

NOTE

- After submission of your application you have to wait till your department and concern offices approves your clearance application.
- University Card, Books / Periodicals, Sports items etc. and any other university asset(s) issued to the student must be **returned physically** to the respective section(s).
- Keep checking the **remarks** on your application and clear if there is any objection or comment from department and concern offices
- After all approval, you have to visit the **Auditor office** with the **hard copy of your clearance report** for final signature. The Clearance process is ended here.
- For degree and Transcript please apply through **Exam Branch**.